

## **REQUEST FOR PROPOSALS**

### **Professional Appraisal and Review Appraisal Services**

Papen County is requesting proposals for appraisal and review appraisal services in a project financed with Community Development Block Grant (CDBG) Funds. The project will acquire a parcel of land and easements for a sewer line project located in Papen, MO.

The appraisals must be submitted to the Papen County Commission within 30 days of engagement.

Information provided to the Commission shall include:

- a) The specialized experience and technical competence of the firm with respect to appraisal and related work;
- b) The past performance of the firm with respect to such factors as accessibility to clients, quality of work, and ability to meet schedules;
- c) The firm's proximity to and familiarity with the area in which the project is located;
- d) Cost of services;
- e) References from previous clients of related work with the firm within the past five years.
- f) Certified or licensed by the Missouri Real Estate Appraisers Commission

(a), (c), and (d) above shall receive priority weighting in the final selection.

The above information should be submitted no later than 4:00 p.m., September 24, 2011 to JoAnne Abbott, Papen County Clerk, 104 West Main, Suite B, Warren, MO 63383. For more information contact JoAnn Abbott at (444) 456-7890.

Papen County is an Equal Opportunity Employer, and invites the submission of proposals from minority and women-owned firms.

## ADVERTISEMENT FOR REVIEW APPRAISAL BIDS

The **CITY OF Sunshine** will receive Bids for **Appraisal Reviews for 25 Residential Flood Buyout Properties** until 2:00 P.M. Thursday, October 27, 2011, at the office of the City Clerk, City Hall – 320 Broadway, Sunshine, Missouri 63444, at which time all bids will be publicly opened and read aloud in the City Hall Council Chambers.

Bids are invited upon the items and quantities of work as follows:

The City of Sunshine is seeking qualified bidders to conduct appraisal reviews of approximately twenty-five (25) residential properties intended for city acquisition under the Community Development Block Grant (CDBG) Flood Buyout Program. Scope of work consists of conducting appraisal reviews of twelve (12) developed properties and thirteen (13) vacant lots.

Bid specifications, location map, property addresses, and bid chart, are on file and may be obtained at City Hall from the City Clerk's Office. Interested parties may also contact City Clerk Trina Turner at 444/444-4444 ext. 44 for the specifications.

The **City of Sunshine** reserves the right to reject any or all Bids or to waive any informality in the bidding.

Bids may be held by the **City of Sunshine, Missouri**, for a period not to exceed 45 days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of Bidders, prior to awarding the Contract.

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