

Eligible Revenues	AMOUNT			AMOUNT	AMOUNT
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
<i>Total Eligible Revenues</i>	\$			\$	\$
Eligible Expenditures	AMOUNT			AMOUNT	AMOUNT
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
<i>TOTAL Eligible EXPENDITURES</i>	\$			\$	\$
Other Revenue Sources	\$			\$	\$
OTHER INCOME	AMOUNT			AMOUNT	AMOUNT
Federal	\$			\$	\$
State (excl. Incubator Program)	\$			\$	\$
Innovation Center Program	\$			\$	\$
Local	\$			\$	\$
Private	\$			\$	\$
Other	\$			\$	\$
<i>TOTAL OTHER INCOME</i>	\$			\$	\$

CAPITAL EXPENDITURES (Eligible)					
CAPITAL EXPENDITURES (Eligible)	AMOUNT			AMOUNT	AMOUNT
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
	\$			\$	\$
TOTAL CAPITAL EXPENDITURES	\$			\$	\$
NET AVAILABLE (NEEDED)	\$			\$	\$
TAX CREDITS REQUESTED	\$				
		<p>INSTRUCTIONS:</p> <p>Revenues (NON ELIGIBLE) – revenues from rent, late fees, graduation fees, etc. – must be related to regular business activities.</p> <p>Expenses (NON ELIGIBLE) – utilities, phone, parking, maintenance, rent, etc. – must be related to regular business activities.</p> <p>Eligible Revenues – revenues from seminars, trainings, etc. – tenant’s related activities.</p> <p>Eligible Expenditures – costs related to provision of seminars, trainings, etc. – tenant’s related activities.</p> <p>Other Revenue</p> <ul style="list-style-type: none"> • Federal – any grants, incentives, loans and other benefits from the Federal Government such as SBA, HUD, etc. • State – any grants, incentives, loans and other benefits provided by the State, excluding Incubator and Innovation Center Programs. • Innovation Center Program – funding approved/reserved. • Local – grants, loans, incentives and other benefits provided by local government, agencies, etc. • Private – any donations provided by individuals and entities free of any Federal, State or Local incentives. <p>Capital Expenditures (Eligible) – acquisition or lease of land and/or buildings, rehabilitation and/or construction of buildings, equipment, furnishings, fixtures, etc.</p> <p>Tax Credits Requested – the dollar amount to be reserved by the Department. The amount awarded can not be more than 50% of the net revenues less the net expenditures.</p>			
		<p>INCUBATOR’S FOOTNOTES:</p>			

CERTIFICATION

I, the undersigned, acting on behalf of the Company named below, hereby certify and agree to the following:

- The information submitted by the Company to DED in connection with the Project is true and correct and such information is consistent with documents provided to lenders, other government programs, or investors. The Company hereby authorizes DED to verify such information from any source;
- Neither the Company nor any person identified in the application:
 - a) Has committed a felony, is currently under indictment for a felony, or is currently on parole or probation;
 - b) Is delinquent with respect to any non-protested federal, state or local taxes or fees;
 - c) Has filed (or is about to file) for bankruptcy, unless otherwise disclosed to DED; or
 - d) Has failed to fulfill any material obligation under any other state or federal program;
- There are no pending or threatened liens, judgments, or material litigation against the Company or any person identified on the application which is likely to have a material impact on the Company's viability;
- Neither the operations of the Project itself nor the receipt of incentives for the Project would violate any existing agreement;
- The Company has obtained or is capable of obtaining all necessary federal, state and local permits and licenses for the Project;
- I certify that the applicant does NOT knowingly employ any person who is an unauthorized alien and that the applicant has complied with federal law (8 U.S.C. § 1324a) requiring the examination of an appropriate document or documents to verify that each individual is not an unauthorized alien.
- I certify that the applicant is enrolled and will participate in a federal work authorization program as defined in Section 285.525(6), RSMo., with respect to employees working in connection with the activities that qualify applicant for this program. I certify that the applicant will maintain and, upon request, provide the Department of Economic Development documentation demonstrating applicant's participation in a federal work authorization program with respect to employees working in connection with the activities that qualify applicant for this program.
- I understand that, pursuant to section 285.530.5, RSMo, a general contractor or subcontractor of any tier shall not be liable under section 285.525 to 285.550 when such general contractor or subcontractor contracts with its direct subcontractor who violates section 285.530.1, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of section 285.530.1 and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.
- I understand that if the applicant is found to have employed an unauthorized alien, applicant maybe subject to penalties pursuant to Sections 135.815, 285.025, and 285.535, RSMo.
- I understand that if the applicant is found to have employed an unauthorized alien in Missouri and did not, for that employee, examine the document(s) required by federal law, the applicant shall be ineligible for any state-administered or subsidized tax credit, tax abatement or loan for a period of five years following any such finding.
- I attest that I have read and understand the Small Business Incubator Tax Credit Program guidelines.
- I hereby agree to allow representatives of the Department of Economic Development access to the property and applicable records as may be necessary for the administration of this program.
- I certify under penalties of perjury that the above statements and information contained in the application and attachments are complete, true, and correct to the best of my knowledge and belief.
- I hereby agree to allow DED, Department of Revenue, or either of their designated representatives, access to the property and applicable records as may be necessary for the administration of this program.

I certify that I have the proper authority to execute this document on behalf of the Company and that I am authorized to make the statement of affirmation contained herein. I also realize that failure to disclose material information regarding the Company, any owners or individuals engaged in the management of the Company, or other facts may result in criminal prosecution.

REQUIRED ATTACHMENT:

Copy of the executed Memorandum of Understanding between the Applicant and the United States Citizenship and Immigration Services (USCIS).

Applicant Signature	Print Name	Title	Date
Appeared before me this _____ day of _____, 20____, _____ to me personally known to be the person who executed the above certification, and acknowledged and states on his/her oath to me that he/she executed the same for the purpose therein stated.			
State of _____		County (or City of St. Louis)	
Notary Public Name	My Commission Expires	Use Rubber Stamp in Area Below	
Notary Public Signature			

CERTIFICATION & E-VERIFY

Per **Section 285.530 RSMo**, any business receiving **must** enroll in the E-Verify Program. The program is designed to provide employment status information to determine the applicant's eligibility for employment. Currently an employer's participation in E-Verify is **FREE**.

The **E-Verify Program**, conducted jointly by the U.S. Citizenship and Immigration Services (USCIS) Verification Division and the Social Security Administration (SSA) is designed to provide employment status information to determine the eligibility of applicants for employment.

E-Verify program requires participating commercial employers use the automated Verification Information System (VIS) to check the SSA and the USCIS databases to verify the employment authorization of **ALL** newly hired employees.

The Memorandum of Understanding Certification certifies that your organization does not employ illegal immigrants (undocumented workers) and the information contained in the application is true, correct, and complete.

To certify that your business / organization do not employ illegal immigrants, **all applicants must:**

Enroll in E-Verify. Currently an employer's participation in E-Verify is free. To access E-Verify website, go to:

<https://e-verify.uscis.gov/enroll/>

Check the box on the Certification confirming enrollment and participation in E-Verify

Provide supporting documentation by including a copy of the executed Memorandum of Understanding.