



**Missouri Department  
of Economic Development**

**NEIGHBORHOOD ASSISTANCE PROGRAM  
QUARTERLY REPORT**

Quarterly Reports are due on the 15<sup>th</sup> of the month following the end of each quarter. Reports must be submitted until the project period has expired, all YOP donations have been spent, or the project is complete.

ORGANIZATION NAME		PROJECT NUMBER	
PROJECT PERIOD		QUARTER	
BEGINNING	ENDING	BEGINNING	ENDING
BUDGET IN DOLLARS	AUTHORIZED CREDITS	TOTAL ____ CONTRIBUTIONS RECEIVED TO DATE	TOTAL ____ CONTRIBUTIONS SPENT TO DATE
<b>OUTCOMES – AS LISTED IN THE YOP AGREEMENT, APPENDIX A.</b>			<b>ACTUAL # SUCCESSFUL TO DATE</b>
<p><b>NOTES:</b> SUCCESSES, PROBLEMS OR QUESTIONS. <b>FOR CAPITAL PROJECTS,</b> PROVIDE AN UPDATE ON PROGRESS. REQUESTS TO MAKE CHANGES TO THE PROJECT (EXTENSION, BUDGET AMENDMENT, GOALS/OUTCOMES) MUST BE SUBMITTED IN WRITING VIA A SEPARATE EMAIL OR LETTER.</p>			
PROJECT DIRECTOR NAME (PRINTED/TYPED)		PROJECT DIRECTOR SIGNATURE	DATE



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