

GRANTEE'S LETTER TO SELLER REQUESTING TENANT DISCLOSURE:

September 1, 2011

Ms. Harriet Tubman
222 Truman Ave.
Anytown, MO 65421

RE: 2011-CDBG-01 (Anytown)/Downpayment Assistance for 222 Truman Ave.

As Owner/Seller of the above captioned property, you recently entered into a written purchase agreement with the Buyer(s), Mr. and Mrs. Purchase. (Buyers) Mr. and Mrs. Purchase recently applied through our office to receive partial financial assistance for down payment and closing costs through the city's CDBG downpayment assistance program.

Prior to closing, federal program regulations stipulate that the Seller be properly notified of certain "requirements" pertaining to this acquisition. They are as follows:

- The property is being purchased with federal assistance.
- The property will not be taken by eminent domain. This sale is a voluntary transaction. Therefore, you will not be eligible for relocation payments or other relocation assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) or any other law or regulation.
- This property appraised at or above purchase price.
- You, as the seller, must disclose to the city any tenants residing at your property.

Please complete and return the enclosed "Owner/Seller Verification" form on or before the close date. If we do not receive this back on or before closing, the Buyer will not be able to receive financial assistance through our office to purchase your property.

You may also fax your completed copy to me at (573) 333-4567. Feel free to call this office at (574) 333-3600 if you have any questions. Thank you for your cooperation.

Sincerely,

Steve Williams
Homeownership Program Coordinator

Enclosure: Tenant Disclosure Verification form