



Department of Economic Development

An Equal Opportunity Employer

CAREER OPPORTUNITY

HUMAN RESOURCES

301 W High Street, Suite 620

Jefferson City, MO 65102

HR Director: Rachel.potts@ded.mo.gov

Fax: 573-522-9814

Send cover letter, resume and writing sample to Rachel Potts, HR Director.

Screening to begin immediately

Closing Date: Open Until Filled

Missouri Rural Broadband Manager

Jefferson City, MO

Salary (based upon credentials): \$60,000 - \$65,000

Approximately 39% of rural Americans lack broadband access impacting the critical foundation for economic growth, job creation and a better quality of life. Broadband is now a necessity for Missouri communities, enabling growth opportunities in business development, entrepreneurship, agriculture, education, healthcare, public safety and more. This position serves in a critical capacity as the central point-of-contact for the Connecting Missouri Initiative.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

To perform this job successfully, an individual must be able to perform each essential function of the job with or without reasonable accommodations.

- Spearhead collaboration efforts within the executive team, state and local government agencies, economic organizations, community organizations, business organizations and utilities to support the Office of Rural Broadband
- Develop relationships with state, federal and local government agencies, broadband providers and other key stakeholder groups. Examples include but are not limited to: Department of Agriculture, Department of Education and Secondary Education, Department of Health and Senior Services, Missouri utilities and coops
- Research nationwide best practices and trends that support the economic necessity for rural broadband in areas including but not limited to: business recruitment, business expansion, international trade, entrepreneurial innovations, community development, education, agriculture, and health-care organizations
- Monitor the activities of regulatory agencies including the Federal Communications Commission (FCC) and the Missouri Public Service Commission (PSC) as it relates to broadband and advocate for supportive policies in appropriate dockets and proceedings.
- Develop and recommend cross-functional plan, goals and performance metrics
- Develop policy, rules, and legislation to support rural broadband initiatives
- Assist with conducting focus groups and other types of customer research
- Create and review reports
- Perform other related work as assigned

COMPETENCIES:

Leadership

Strategic Thinking

Organizational Development

Collaboration Skills

Policy Development

Excellent Oral and Written Communication Skills

Project Management Experience

QUALIFICATIONS:

- A bachelor’s degree in applicable areas and four or more years of relevant experience
- Experience and knowledge of broadband is helpful.