

FIELD VISIT CHECKLIST & SITE EVALUATION

Date of Visit:	Time:	Weather Conditions:
Grantee/Applicant:		
Project Name:	CDBG Project # (if funded):	
Project Location/Address:		
Project Area Bounded By:		
Site Dimensions:		
Site Owner(s):		
Field Visit Conducted By:		

Attach the following:

▪ **Photographs of site and surrounding areas**

▪ **Maps (street, topographic, aerial, etc.)**

Land Use/Zoning - check all that apply:

- | | | | |
|---------------------------------------|-------------------------------------|--------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Retail | <input type="checkbox"/> Never Developed | <input type="checkbox"/> Light Industrial |
| <input type="checkbox"/> Recreational | <input type="checkbox"/> Commercial | <input type="checkbox"/> Heavy industrial | <input type="checkbox"/> Currently Farmed |
| <input type="checkbox"/> Forest | <input type="checkbox"/> Pasture | <input type="checkbox"/> Conservation Area | <input type="checkbox"/> Other _____ |

Description of Existing Conditions: (Explain in detail and attach additional pages as necessary.)

Site Features and Topography: (i.e., elevations, unique natural features, site slope, ravines, banks, mounds, caverns, cliffs, hills, depressions, erosion, sedimentation, drainage paths, etc.)

Describe Site Access – Ingress & Egress: (Ease of accessing/exiting site, traffic control, safety and line of site, etc.)

Interviews Conducted: (Include names and titles of interviewees)

Existing infrastructure on or near site - check all that apply and comment as appropriate:

- | | |
|-----------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Unpaved Roads
Condition: | <input type="checkbox"/> Railroad Facilities/Tracks/Spurs
Condition: |
| <input type="checkbox"/> Paved Roads
Condition: | <input type="checkbox"/> Fencing/Security
Condition: |
| <input type="checkbox"/> Sidewalks
Condition: | <input type="checkbox"/> Culverts
Condition: |
| <input type="checkbox"/> Crosswalks
Condition: | <input type="checkbox"/> Drop Inlets
Condition: |
| <input type="checkbox"/> Curb/Guttering
Condition: | <input type="checkbox"/> Bridges
Condition: |
| <input type="checkbox"/> Ditches
Condition: | <input type="checkbox"/> Water Treatment Facility
Condition: |
| <input type="checkbox"/> Parking Facilities
Condition: | <input type="checkbox"/> Sewer Treatment Facilities
Condition: |
| <input type="checkbox"/> Intersections
Condition: | <input type="checkbox"/> Septic Tanks/Systems
Condition: |
| <input type="checkbox"/> Water Lines | <input type="checkbox"/> Centralized Sewer System |
| <input type="checkbox"/> Water Wells | <input type="checkbox"/> Street Lights |
| <input type="checkbox"/> Bike/Pedestrian Lanes/Paths | <input type="checkbox"/> Fire Hydrants |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> 911 Emergency Systems |
| <input type="checkbox"/> Traffic Signs | <input type="checkbox"/> Traffic Lights |
| <input type="checkbox"/> Gas Lines | <input type="checkbox"/> Other |

Check all that exist on or in close proximity to the project site. The importance of the proximity depends on the nature of the project. Further evaluation and documentation may be warranted if there is potential for environmental concerns.

- | | | |
|------------------------------------------------------|-------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Airport/Airport Clear Zones | <input type="checkbox"/> Fire Station | <input type="checkbox"/> Paint Facilities |
| <input type="checkbox"/> Ambulance Facility | <input type="checkbox"/> Funeral Home | <input type="checkbox"/> Police Station |
| <input type="checkbox"/> Animal Processing Plant | <input type="checkbox"/> Gas Station | <input type="checkbox"/> Power Station/Transformer |
| <input type="checkbox"/> Apartments/Multi-Family | <input type="checkbox"/> Grocery Store | <input type="checkbox"/> Printing Facilities |
| <input type="checkbox"/> Arts/Cultural Center | <input type="checkbox"/> Group Home | <input type="checkbox"/> Prison/Jail/Detention Center |
| <input type="checkbox"/> Auto Repair Shop | <input type="checkbox"/> Heavily Traveled Roads | <input type="checkbox"/> Quarry |

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- Bio-diesel Facility
- Bus Stop/Station
- Car Dealership
- Cemeteries
- Chemical Manufacturer
- Churches
- Car Dealership
- Community Center
- Conservation Areas
- Current/Former/Proposed EPA Superfund Site
- Daycare Center
- Doctor's Office/Health Clinic
- Dry Cleaners
- Ethanol Plant
- Heavy/Light Manufacturing Fac.
- Highways – Interstate/State
- Historical Sites/Buildings
- Hospitals
- Industrial Park
- Lakes/Ponds
- Library
- Low Income Housing
- Medical/Health Clinic
- Museum
- Neighborhoods
- Nursing Homes
- Office Buildings
- Open Spaces
- Parks/Playgrounds
- Recycling Facilities
- Restaurants
- Retaining Walls
- Rivers/ Streams/Creeks
- Schools
- Senior Center
- Senior Housing
- Sheltered Workshop
- Shopping Centers
- Storage/Use of Explosives
- Train Depot
- Veterinary Clinic/Hospital
- Youth Center

Contamination & Toxic Materials
Is there evidence of any of the following?

	SUBJECT PROPERTY	ADJOINING PROPERTIES
A. Is the property or any adjoining property currently used, or has evidence of prior use, as a gasoline station, motor vehicle repair facility, printing facility, dry cleaners, photo developing laboratory, junkyard, or as a waste treatment, storage, disposal, processing or recycling facility?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
B. Are there any damaged or discarded automobile(s), automotive or industrial batteries, pesticides, paints, or other chemicals in individual containers greater than 5 gal in volume or 50 gal in the aggregate, stored on or used at the property or adjoining properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
C. Are there any industrial drums (typically 55 gal) or sack of chemicals, herbicides or pesticides located on the property or adjoining properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
D. Has fill dirt been brought onto the property or adjoining properties that originated from a suspicious site or that is of an unknown origin?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
E. Are there any pits, ponds, or lagoons located on the property or adjoining properties in connection with waste treatment or waste disposal?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
F. Is there any stained soil, distressed vegetation and/or discolored water on the property or adjoining properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
G. Are there any storage tanks , aboveground or underground (other than residential), located on the property or adjoining properties within 1 mile of site?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
H. Are there any vent pipes, fill pipes, or underground tank access ways visible on the property or adjoining properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
I. Are there any flooring, drains, walls, ceilings, or grounds on the property or adjoining properties stained by substances (other than water) or emitting noxious or foul odors of a chemical nature?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN
J. Is the property served by a private well or non-public water system? (If yes, a follow-up investigation is required to determine if contaminants have been identified in the well or system that exceeds guidelines applicable to the water system, or if the well has been designated contaminated by any government environmental/health agency.)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	
K. Has the owner or occupant of the property been informed of the existence of past or current hazardous substances or petroleum products or environmental violations with respect to the property or adjoining properties?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKNOWN

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <p>L. Do the property or adjoining properties discharge wastewater (not including sanitary waste or storm water) onto the property or adjoining properties and/or into a storm water system?</p> | <input type="checkbox"/> YES
<input type="checkbox"/> NO
<input type="checkbox"/> UNKNOWN | <input type="checkbox"/> YES
<input type="checkbox"/> NO
<input type="checkbox"/> UNKNOWN |
| <p>M. Is there a transformer, capacitor, or any hydraulic equipment on the property or adjoining properties that are not marked as “non-PCB”?</p> | <input type="checkbox"/> YES
<input type="checkbox"/> NO
<input type="checkbox"/> UNKNOWN | <input type="checkbox"/> YES
<input type="checkbox"/> NO
<input type="checkbox"/> UNKNOWN |

If answering “Yes” or “Unknown” to any above items, explain and describe the conditions. Use photographs and maps to mark and identify conditions. Attach additional documentation or information, as needed.

Is further evaluation warranted for determining the presence of contamination? YES NO

Preparer of this form must complete the following required information.

Inspection completed by (name):	Address:
Title:	Email:
Agency:	Phone Number:
Preparer represents that to the best of his/her knowledge the above statements and facts are true and correct and to the best of his/her actual knowledge no material facts have been suppressed, omitted or misstated.	
Signature:	Date:

DETERMINATION TO CONSULT WITH TRIBES UNDER SECTION 106

RESPONSIBLE ENTITY (RE)	
PROJECT NAME	
CDBG PROJECT # (IF FUNDED)	PROJECT LOCATION/ADDRESS:

If a project includes any of the types of activities below, invite tribes to consult:

Significant ground disturbance (digging)

Examples: new sewer lines, utility lines (above and below ground), foundations, footings, grading, access roads.

New construction in undeveloped natural areas

Examples: industrial-scale energy facilities, transmission lines, pipelines, or new recreational facilities, in undeveloped natural areas like mountaintops, canyons, islands, forests, native grasslands, etc., and housing, commercial, and industrial facilities in such areas.

Incongruent visual changes

Examples: construction of a focal point that is out of character with the surrounding natural area, impairment of the vista or viewshed from an observation point in the natural landscape, or impairment of the recognized historic scenic qualities of an area.

Incongruent audible changes

Examples: increase in noise levels above an acceptable standard in areas known for their quiet, contemplative experience.

Incongruent atmospheric changes

Examples: introduction of lights that create skyglow in an area with a dark night sky.

Work on a building with significant tribal association

Examples: rehabilitation, demolition or removal of a surviving ancient tribal structure or village, or a building or structure that there is reason to believe was the location of a significant tribal event, home of an important person, or that served as a tribal school or community hall.

Transfer, lease or sale of a historic property of religious and cultural significance

Example: transfer, lease or sale of properties that contain archeological sites, burial grounds, sacred landscapes or features, ceremonial areas, plant and animal communities, or buildings and structures with significant tribal association.

None of the above applies.

Prepared By

Date

CONTAMINATION AND TOXIC MATERIALS

24 CFR 58.5(i)(2)

*Removal of Hazardous Waste must comply with the [DNR Universal Waste Rule](#)

1. Is fill/borrow material required for the project? YES NO
If "Yes," complete a separate "Contamination and Toxic Materials" worksheet for the fill site.

2. Explain previous uses of the borrow site and attach acceptable documentation: (*historical research of property, information from prior land owners, deed, title, easements, liens, aerial photographs, etc.*)

4. A Phase I ESA should be completed if the site meets any of the following criteria:

Involves new construction of a facility that will be occupied by people

Within 1 mile of a [Superfund Site](#)

Within 1 mile of a [MO DNR eStart](#) active site

Within 0.5 mi. of a Toxic Release, Brownfield, Long-term Stewardship, or Inactive VCP site

Within 0.5 mi. of a Leaking Underground Storage Tank

On or adjacent to any MO DNR eStart hazardous substance or storage tank site.

Has an [underground storage tank](#)

Hazardous substances, pollutants, or contaminants have been stored or dumped on the site

Is near an industry or in an industrial area disposing of chemicals and/or hazardous waste

Within 0.5 mi. of a [landfill site](#)

5. If one of the above criterion was selected, but a Phase I ESA has/will not be completed, please indicate why:

6. Phase I:
- A. Has a current ASTM 1527-13 Phase I ESA been completed? YES NO
If "No," move on to question #7 below. If "Yes," continue.
- B. Based on the Phase I, does contamination exist or is suspected to exist at the site? If "No," nothing further is required. If "Yes," continue to question 7. YES NO
 N/A

7. Phase II:
- A. Is a Phase II Assessment recommended? YES NO
- B. Has a Phase II Assessment already been completed? YES NO
- C. Based on the Phase II Assessment, does contamination exist at the site?
If "No," nothing further is required. YES NO
8. If present, explain if contamination will affect the health and safety of occupants or conflict with intended use of the site, how it will be addressed, and/or any contamination cleanup procedures and mitigation and whether the cost and timeline for cleanup are feasible for the project.

LEAD-BASED PAINT:

1. Does the project involve any activities done for compensation that disturbs painted surfaces (includes most repair, remodeling, and maintenance activities, as well as weatherization and demolition) to residential houses, apartments, and child-occupied facilities built before 1978? YES NO

If "Yes," requirements associated with the [Renovation, Repair, and Painting Program Rule](#) must be followed, including testing all affected surfaces coated with paint, shellac, varnish, stain, coating or even paint covered by wallpaper, if it will be disturbed during the renovation work, and the use of an EPA "Certified Renovator."

*For projects involving rehabilitation, rental assistance, homebuyer assistance, leasing, or support services for a residential property or the operation of emergency shelters, please use [the Lead Rule Compliance Advisor](#) to determine compliance with HUD's Lead Safe Housing Rule.

*Presence of lead should be considered for painted bridges and water towers and soil of child-occupied facilities.

RADON:

1. Does the project entail new construction for residential purposes or long term occupancy of people? YES NO
If "Yes," radon resistant construction practices and/or a radon mitigation system are required.
2. Does the project entail substantial rehabilitation to any building for residential purposes or long term occupancy of people? YES NO
If "Yes," radon testing, along with mitigation for levels of 4.0 picocuries per liter or higher, is required.

Explain all mitigation measures and/or required permits required for contamination and toxic materials, lead-based paint, and radon:

Compliance Determination Summary: *Provide a clear description of your determination and a synopsis of the information that it was based on (e.g. map panel numbers and dates, names of all consulted parties and relevant consultation dates, names of plans or reports and relevant page numbers, any additional requirements specific to your region, etc.)*